

## CITY OF GAASTRA MINUTES

MINUTES OF MEETING: December 11, 2025

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The meeting was called to order by Mayor Richard Holm at 4:30 pm.

**COMMISSIONERS PRESENT:** Chris Cain, Mari Kay McNamara

**COMMISSIONERS ABSENT:** Randy Clements, Tony Holm

**ALSO PRESENT:** Debbie Tusa, Manager/Clerk; Ethan Amerson, Public Works; Brian, GEI, Steve Polich, Polich Tousignant Law Office

### **MEETING MINUTES:**

The minutes of the Regular Meeting of November 6, 2025 was reviewed. Moved by McNamara to accept the Regular & Special Meeting minutes with support by Cain. **Passed Unanimously**

### **ACKNOWLEDGE THE PUBLIC:**

Zach Hautala, Director of the Economic Chamber Alliance, discussed the successful Holiday Shopping Initiative with Ladies Night Out. Twenty-eight businesses participated in the Shop Small Saturday. The 2<sup>nd</sup> round of the Fast Track grant is being evaluated and wrapping up. Business after hours is back on schedule. The 2026 Visitor Guide is being completed and plan to have ready in January. Mayor Holm thanked Bumps Burgers for cooking the Thanksgiving meal that served 450 people. First Baptist church will be sponsoring the Christmas meals. Bumps Burgers offered to prepare the meal. First Baptist will supply the food, manpower and delivery people. Any and all donations will be appreciated to the church.

### **CASH BALANCE REPORT:**

Moved by Cain and supported by McNamara to accept the Cash Balance Report. **Roll call: 3 ayes, 0 nays. Motion Passed.**

### **ACCOUNTS PAYABLE:**

Moved by Holm and supported by McNamara to pay the accounts payables due & accept the bills paid. **Roll call: 3 ayes, 0 nays. Motion Passed.**

### **GEI REPORT:**

Brian discussed the FDCVT grants for 2026. Holm motioned for GEI to do the engineering work in the amount of \$2500.00 with support from McNamara. **Roll call: 3 ayes, 0 nays. Motion Passed.**

-The TMF grant still has additional money available for the digging of water lines.

### **MANAGERS REPORT:**

-The November election went well; there were 49 ballots tabulated.

-The winter property taxes were prepared and submitted to the Iron County Equalization Department.

-Tammy, Gaastra's assessor was in to review the paperwork & sign the warrant for me to begin collecting taxes on December 1<sup>st</sup>.

-The On-Line bill payment for Utility & Property Taxes is being utilized and going well.

-Sensus, our water reading software, will be updating the software to the cloud version in early 2026.

-The State has some issues with the audit that Barry Gaudette completed. Since Barry retired, he gave up his license. If the State will not wait until a new auditor comes in and reviews the FYE 6/30/25 audit I will make a request to the State asking for Scott Kenney to do the update required.

-Tammy, our assessor, is reviewing & taking pictures of all the properties in the City of Gaastra. This will be conducted through next Spring.

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-The 424 Water Line repair work has been paid through the RRI bonding account in the amount of \$28,089.14.

-Aarpa money has been used for water line repairs. There is a balance of \$8,214.09 in that fund.

-Fast-Air is having server problems with Hotmail & Outlook emails. I am able to receive the email, but when I respond they have been coming back undeliverable. Fast-Air is working on this issue.

Ethan went over the Public Works report:

There is a water leak with a galvanized line on Elmwood that will be replaced.

The top of the water tower light has been changed.

He is working on his annual requirement of complying a list of the galvanized lines and homeowners will be sent a letter.

A freeze alarm has been installed at the booster station at the Berkshire Location. It will be illuminated red if the temperature falls below a designated temperature. He climbed the tower part way to install another light so he can monitor it from the road

The wellhouse heater was inspected by Westphal's.

The drain structure on Nowicki was discussed.

Culverts on Valley Street was discussed, along with 2<sup>nd</sup> Street.

Next summer he will be using gravel from the pit to put on roads that need it.

Motioned by Cain to accept the manager's report and supported by McNamara.

**Passed Unanimously.**

**ASSESSOR'S REPORT:**

Moved by Holm to pay the assessor's bill and supported by McNamara. **Roll call: 3 ayes, 0 nays.**

**Motion Passed.**

**OLD BUSINESS:**

The Recreation Plan was discussed. Holm motioned to adopt the resolution for the 2026 recreation plan with support from Cain. **Roll call: 3 ayes, 0 nays. Motion Passed.**

**NEW BUSINESS:**

McNamara motioned to donate \$150.00 to the Caspian Gaastra Fire Department Christmas activities with support from Cain. **Roll call: 3 ayes, 0 nays. Motion Passed.**

**LEGAL REPORT**

Attorney Polich had nothing to report.

**INFORMATIONAL:**

Amerson discussed additional grant ideas for the FDCVT grant: Lead Line Services, Truck, 2<sup>nd</sup> well, Water Main upgrades, tractor with brush hog, Cold Patch hot box, Valve turning box

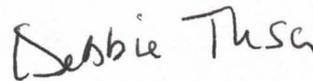
**ADJOURNMENT**

With no further business, it was motioned by Cain with support from Holm to adjourn at 5:10 pm.

**Passed Unanimously.**



Richard Holm, Mayor



Debbie Tusa, Clerk